

**MINUTES**  
**ABILENE HOUSING AUTHORITY**  
**BOARD OF COMMISSIONERS MEETING**

**December 22, 2021**

The Board of Commissioners of the Housing Authority of the City of Abilene, Texas met in Regular Session on **December 22, 2021 at 9:00 a.m.**, in the Board Room located at 1149 E. South 11th, Abilene, Texas. Board Chair James Batiste was present and presided. Other Commissioners present were: Roberta Thompson and Tim Evans.

Staff members present were: Gene Reed, Chief Executive Officer and Tana Kauffman-Hubbard, Housing & Community Development Director. Guests included: Mark Zachary, Abilene Housing Authority Attorney.

**CALL TO ORDER**

**Board Chair James Batiste called the meeting to order at 9:06 a.m.**

**1.0 Call to Order**

**2.0 Hear comments from Public/Residents: None**

**3.0 Review and Adopt Minutes of the previous meeting(s):**

Commissioner Thompson made a motion to approve the minutes from November 5, 2021 and December 1, 2021. Commissioner Evans seconded the motion.

AYES: Commissioners Batiste, Thompson and Evans

NAYS: None

*The motion carried.*

**4.0 Review Financial and Other Reports by Consent: None**

**5.0 Review and Adopt Agenda Items**

**5.1 CEO Evaluation and Contract:** It was announced that this item would be taken into Executive Session under Sections 551.074 and 551.071 of the Texas Government Code.

**6.0 CEO and Other Staff Reports**

**6.1 CEO Report**

**6.1.1 Operations Report:** FY 2020/21 Agency Accomplishments: Mr. Gene Reed, CEO, presented the accomplishments for the Fiscal Year to include: the FSS program and 8 graduates that received escrow checks, 309 Hickory and the rental lease that was recently signed, the current deal that is being worked for the rehab of Villages of Westlake, the addition of pre-employment testing for all new AHA employees, the high performer status that was met again this year, HCD program accomplishments and CFO accomplishments to include the Parkridge tax appeal and HAP and Revenue information. Mr. Mark Zachary, AHA Attorney, provided the past process for the CEO evaluation.

**7.0 Executive Session:** The Board went into Executive Session at 9:51 a.m. in reference to Item 5.1. of the agenda.

**8.0 Reconvene:** The Board reconvened from Executive Session at 10:39 a.m. with a motion from Commissioner Evans in reference to Item 5.1 to approve a 3% raise for the CEO with a dollar amount to be confirmed by the Board Chair, LL Roberts and AHA attorney, and to be effective as of October 1, 2021. Commissioner Thompson seconded the motion.

AYES: Commissioners Batiste, Thompson and Evans

NAYS: None

*The motion carried.*

**9.0 Adjournment at 10:43 a.m.**

X Tim Evans  
Secretary

X James Batiste  
Board Chair