

PUBLIC NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT A BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ABILENE, TEXAS (THE “ABILENE HOUSING AUTHORITY”) WILL BE HELD BY VIDEOCONFERENCE AT 9:00 AM ON THE 25th DAY OF February 2021 FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA ITEMS. ALL AGENDA ITEMS ARE SUBJECT TO ACTION.

The Abilene Housing Authority Board of Commissioners reserves the right to meet in a closed session on any agenda item, should the need arise, and, if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

In accordance with social distancing guidelines, the Abilene Housing Authority Board room will not be open to the public, and the meeting will be held by videoconference. In accordance with the Texas Open Meetings Act or under the provisions provided by the Governor of Texas in conjunction with the Proclamation and Declaration of Disaster enacted March 13, 2020: 1) Board Members of the Abilene Housing Authority may participate in this meeting remotely by videoconference; and 2) Members of the public may attend this meeting free of charge by videoconference at the following link: <https://global.gotomeeting.com/join/941850533>. This videoconference will remain open from 9:00 am until the end of the meeting. Under Agenda Item 2.0., the opportunity for public comment will be announced and members of the public should identify themselves at that time should he or she choose to make any comments. If the Board goes into executive session during the meeting, the videoconference line will remain active. Should you get disconnected at any time during the meeting, you may log back into the meeting using the same link that is set forth above to re-join the meeting.

The following public telephone dial-in number may also be used during the meeting to access the Board’s open session deliberations and/or provide public comment on any items on the Agenda under the Public/Residents Comment Agenda Item: **(866) 899-4679 Access Code: 941850533.**

AGENDA

February 25, 2021

-CALL TO ORDER-

- 1.0 Call to Order**
- 2.0 Hear Comments from Public/Residents**
- 3.0 Review and Adopt Minutes of the Previous Meeting(s)**
 - 3.1 Approval of the Regular Board Meeting Minutes from January 20, 2021.**
- 4.0 Review Financial and Other Reports By Consent**

All items listed below are considered routine by the Abilene Housing Authority Board of Commissioners and will be enacted with one motion. There will be no separate discussions of an item unless a citizen or Board Member requests, at which time it will be removed from the Consent Agenda and considered separately.

Financial Reports

- 4.1** Low Rent Public Housing Status/Financial Report for **January 2021.**
- 4.2** Housing Choice Voucher Status/Financial Report for **January 2021.**
- 4.3** Parkridge Place Apartments Status/Financial Report for **January 2021.**
- 4.4** Prairie Gardens Apartments Status/Financial Report for **December 2020.**

Human Resource Report

- 4.5** Human Resource Report for **January 2021.**

5.0 Review and Adopt Regular Agenda Items

- 5.1** Annual Election of Chairman, Vice Chairman and Executive Secretary of the Abilene Housing Authority
- 5.2** Abilene Housing Authority Building Security Improvements Request for Proposal (RFP)
- 5.3** Abilene Housing Authority Work from Home Stipend due to COVID-19
- 5.4** Public Housing Flat Rent Changes
- 5.5** Public Housing Accounts Receivable Write-offs
- 5.6** Board Member Evaluation from AHA Staff
- 5.7** Employment and Evaluation of Chief Executive Officer
- 5.8** Appointment, Employment, Evaluation, Reassignment, Duties, Discipline or Dismissal of Abilene Housing Authority Public Officers or Employees, including but not limited to the Chief Executive Officer and Chief Financial Officer
- 5.9** Internal Monitor Manager Report Relating to Personnel Matters Including but not Limited to Chief Executive Officer
- 5.10** Scheduling Special Board Meeting

6.0 Chief Executive Officer and Other Staff Reports

6.1 Chief Executive Officer's Report

6.1.1 Operations Report

- HCV Lease-up Update
- Eviction Moratorium Extended by CDC
- FSS Program Graduate
- COVID-19 Update
- Recent Artic Storm in Abilene

6.1.2 Legal Report: None

7.0 Executive Session

The Abilene Housing Authority reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any item on the agenda as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney) which includes the list that is hereafter set forth in the "Executive Session" paragraph, 551.072 (Deliberations about real property) 551.073 (Deliberations about gifts and donations), 551.074 (Personnel matters), 551.087 (Business Prospect/Economic Development) and 551.076 (Deliberations about security devices). After discussion in executive session, any action or vote will be taken in public.

8.0 Reconvene
Any action, if needed, from Executive Session.

9.0 Adjournment

Certification

I hereby certify that the above notice of the meeting is being posted on the Abilene Housing Authority's website on this 19th day of February, 2021 at 3:15 p.m.

Tana Kauffman-Hubbard
Abilene Housing Authority
Housing and Community Dev. Dir.

In compliance with the Americans with Disabilities Act, the Abilene Housing Authority will provide for reasonable accommodations for persons attending the Abilene Housing Authority meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact **Tana Kauffman-Hubbard, Housing and Community Dev. Director, Abilene Housing Authority** at (325) 676-6385 x6379. Telecommunication device for the deaf is 711 or 1-800-RelayTX.

EXECUTIVE SESSION

In accordance with Texas Government Code, Subchapter D:

(Litigation/Consultation with Attorney) Section 551.071

The Abilene Housing Authority (AHA) may seek advice from its attorney regarding pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney representing the AHA under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code, Chapter 551.

In addition to any other item that is described on the Agenda, the following are pending or contemplated litigation subjects which may be discussed in Executive Session: N/A.

(Personnel) Section 551.074

AHA may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officers or employees, Chief Executive Officer and Chief Financial Officer.

(Real Property) Section 551.072

AHA may deliberate the purchase, exchange, lease, or value of real property in a closed meeting when deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

(Business Prospect/Economic Development) Section 551.087

AHA may discuss or deliberate on commercial or financial information that has been received from a business prospect that the AHA seeks to conduct economic development negotiations with or deliberate the offer of a financial or other incentive to a business prospect.

(Deliberations about Gifts and Donations) Section 551.073

AHA may deliberate a negotiated contract for a prospective gift or donation to the AHA if deliberation in an open meeting would have a detrimental effect on the position of the AHA in negotiations with a third person.

(Deliberations about Security Devices) Section 551.076

AHA may deliberate the deployment, or specific occasions for implementation, of security personnel or devices.