

## MINUTES

### SYNERGISTIC DEVELOPMENT PFC BOARD OF DIRECTORS MEETING

**September 28, 2017**

The Synergistic Development PFC Board of Directors met in Regular Session on **September 28, 2017** at 9:10 a.m. in the Conference Room located at 1149 ES 11<sup>th</sup> Street, Abilene, Texas. President and Director James Batiste was present and presided. Other Directors present were: Vanessa Faz, Gene Reed, Paul Falade and Cole Bennett.

Staff members present were: Tana Kauffman, Housing & Community Development Director; Tim Pittman HCV Manager; Kenja Smith, Internal Monitor Manager; Lacey Lacaze, FSS Coordinator, Virginia Hicks, Procurement/Compliance Coordinator and Amy Pugh, Public Housing Manager. Guests Included: Mark Zachary, AHA Attorney.

#### CALL TO ORDER

**James Batiste called the meeting to order at 9:23 a.m.**

- 1.0 Call to Order**
- 2.0 Hear comments from Public/Residents- None**
- 3.0 Review and Adopt Minutes of the previous meeting(s) - None**
- 4.0 Review Financial and Other Reports by Consent- None**
- 5.0 Review and Adopt Agenda Items**
  - 5.1 Organizational Meeting including (but not limited to) confirming Certificate of Formation, authorizing payment of organization fee, authorizing officers to obtain licenses and permits, adoption of By-Laws, election of officers, granting banking authority, ratifying prior acts related to the organization of the corporation and granting general authority- Director Reed made a motion to elect James Batiste as President, Gene Reed as Vice President, Paul Falade as Treasurer and Cole Bennett as Secretary. Director Faz seconded the motion. Director Reed made a motion to accept the by-laws as presented. Director Bennett seconded the motion. Director Reed made a motion to accept the Certificate of Formation, authorize payment of organizational fee, authorization of officers to obtain license and permits and grant banking authority. Director Bennett seconded the motion. Director Reed made a motion to include the authorization of Paul Falade to set up the bank account in reference to Synergistic Development. Director Faz seconded the motion. Director Reed made a motion to approve the President, Vice President and Treasurer to authorize transactions through the bank account with two of three signatures. Director Bennett seconded the motion. After the second was made to each Motion that is set forth above, the Board voted and the following was the result of the vote to each Motion:  
AYES: Directors Batiste, Bennett, Faz, Reed and Falade  
NAYS: None**

*The motion carried.*


6.0 CEO and Other Staff Report- None

7.0 Executive Session – None

8.0 Reconvene – None

9.0 Adjournment – Director Bennett made a motion to adjourn at 9:29 a.m.

X   
Secretary

X   
President