

MINUTES

**ABILENE HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING**

January 17, 2018

The Housing Authority of the City of Abilene, Texas, Board of Commissioners met in Regular Session on **January 17, 2018 at 9:00 a.m.**, in the Conference Room located at 1149 E. South 11th Street, Abilene, Texas. Board Chair James Batiste was present and presided. Other Commissioners present were: Vanessa Faz and Cole Bennett.

Staff members present were: Gene Reed, Chief Executive Officer; Tana Kauffman, Housing & Community Development Director; Amy Pugh, Public Housing Manager; Tim Pittman, HCV Manager; Virginia Hicks, Procurement/Compliance Coordinator; Lacey Lacaze, FSS Coordinator and Kenja Smith, Internal Monitor Manager. Guests Included: Mark Zachary, Abilene Housing Authority Attorney.

CALL TO ORDER

James Batiste called the meeting to order at 9:05 a.m.

1.0 Call to Order

2.0 Hear comments from Public/Residents

3.0 Review and Adopt Minutes of the previous meeting(s)
Commissioner Bennett made a motion to approve the minutes from November 30, 2017. Commissioner Faz seconded the motion.
AYES: Commissioners Batiste, Bennett and Faz
NAYS: None
The motion carried.

4.0 Review Financial and Other Reports by Consent- Commissioner Faz made a motion to accept Items 4.1 through 4.6 as presented. Commissioner Bennett seconded the motion.
AYES: Commissioners Batiste, Bennett and Faz
NAYS: None
The motion carried.

5.0 Review and Adopt Agenda Items

5.1 Recommendation for Employee Banked PTO/Vacation Time- It was stated that this Item would go into Executive Session to discuss with AHA attorney under sections 551.071 of the Texas Government Code and when the Board reconvened, (see Item 8.0 below) it was stated that this Item would also be discussed in Executive Session under section 551.074 of the Texas Government Code.

5.2 Possible Purchase of Real Estate Located in Abilene, Texas- It was stated that this Item would go into Executive Session under section 551.072 of the Texas Government Code.

5.3 Public Housing E.W. Williams Ceiling Project Contract- Ms. Virginia Hicks, Procurement/ Compliance Coordinator explained the award for bid for the ceiling replacement at the Public Housing site E.W. Williams. Ms. Hicks explained that this project will be awarded in two separate phases, the first phase consisting of replacement of ceilings in 35 units. Mr. Gene Reed, CEO, provided history on the ceilings at that Public Housing site. Commissioner Faz made a motion to approve Resolution 18-1. Commissioner Bennett seconded the motion.

AYES: Commissioners Batiste, Bennett and Faz
 NAYS: None

The motion carried.

5.4 Day of Monthly AHA Board Meetings for this Quarter- Commissioner Bennett explained that his teaching schedule has changed and requested that the board meeting day be moved from the third Thursday of the month to another day of the week until May in order to accommodate his availability. The board members discussed moving the board meetings to the third Wednesday through the April 2018 meeting. Commissioner Bennett moved to change the day of the board meeting from the third Thursday to the Third Wednesday of each month until May. Commissioner Faz seconded the motion.

AYES: Commissioners Batiste, Bennett and Faz
 NAYS: None

The motion carried.

6.0 CEO and Other Staff Reports

6.1 Chief Executive Officers Report

6.1.1 Operations Report

- Presentation held for Rose Park Senior Center- Mr. Gene Reed, CEO, explained that himself and Tana Kauffman, Housing & Community Development Director presented information about the programs offered through AHA to the Rose Park Advisory Board.
- AHA Operating Subsidy Litigation Status- Mr. Reed provided an update on the award from the litigation suit. He informed the board that funding is set to be received without a formal date of deposit. Mr. Reed stated that he would provide an update when the funds were received.
- Home Ownership Project Update- Mr. Reed provided information on the recent visit that he and Lacey Lacaze, the FSS Coordinator, took to the City of Fort Worth to discuss the Fort Worth Homeownership Program. Mr. Reed provided information on the knowledge gained on how to start and run a Homeownership program and the future plans to move forward with starting a program in Abilene.
- Recreation Center at Public Housing Vogel Apartment Complex- Mr. Reed provided information for the potential of a Recreation Center at the Vogel Apartment Complex. Mr. Reed explained that the AHA is currently having a feasibility study performed by an A&E firm to assist in future plans for the Recreation Center.

7.0 Executive Session – The Board went into Executive Session at 9:41 a.m. as referenced in Items 5.1 above under section 551.071 of the Texas Government Code and 5.2 as referenced above under Section 551.072 of the Texas Government Code. After reconvening at 10:39 am (see Item 8.0 below) the Board announced that Item 5.1 would also be discussed under Section 551.074 of the Texas Government Code.

8.0 Reconvene – The Board reconvened from Executive Session at 10:38 a.m. with no action taken. The Board then announced that Item 5.1 would also be discussed in Executive Session under Texas Government Code Section 551.074 and then went back into Executive Session. The Board reconvened for a second time at 11:17 a.m. with no action taken.

9.0 Adjournment – Commissioner Bennett made a motion to adjourn at 11:17 a.m.

X 
Secretary

X 
Board Chair