

## PUBLIC NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT A BOARD OF COMMISSIONERS MEETING OF THE HOUSING AUTHORITY OF THE CITY OF ABILENE, TEXAS (THE "ABILENE HOUSING AUTHORITY") WILL BE HELD IN THE CONFERENCE ROOM located at **1149 E. South 11<sup>th</sup> Street, Abilene, Texas 79602** AT 9:00 AM ON THE **21st DAY OF March, 2018** FOR THE PURPOSE OF CONSIDERING THE FOLLOWING AGENDA ITEMS. ALL AGENDA ITEMS ARE SUBJECT TO ACTION.

The Abilene Housing Authority Board of Commissioners reserves the right to meet in a closed session on any agenda item, should the need arise, and, if applicable, pursuant to authorization by Title 5, Chapter 551 of the Texas Government Code.

### AGENDA

March 21, 2018

#### **-CALL TO ORDER-**

**1.0 Call to Order**

1.1 Introduction of New Board Members

**2.0 Hear Comments from Public/Residents**

2.1 Years of Service Recognition for Former Board Member Vanessa Faz

**3.0 Review and Adopt Minutes of the Previous Meeting(s)**

3.1 Approval of the Regular Board Meeting Minutes from January 17, 2018

**4.0 Review Financial and Other Reports By Consent**

All items listed below are considered routine by the Abilene Housing Authority Board of Commissioners and will be enacted with one motion. There will be no separate discussions of an item unless a citizen or Board Member requests, at which time it will be removed from the Consent Agenda and considered separately.

#### **Financial Reports**

4.1 Low Rent Public Housing Status/Financial Report for **January/ February 2018.**

4.2 Parkridge Place Apartments Status/Financial Report for **January/ February 2018.**

4.3 Windsor-Carver Townhomes Status/Financial Report for **December 2017/ January 2018.**

4.4 Housing Choice Voucher Status/Financial Report for **January/ February 2018.**

4.5 Prairie Gardens Apartments Status/Financial Report for **December 2017/ January 2018.**

## **Human Resource Report**

**4.6** Human Resource Report for **January/ February 2018.**

### **5.0 Review and Adopt Regular Agenda Items**

- 5.1** Employee Banked PTO/Vacation Time
- 5.2** Possible Purchase of Real Estate Located in Abilene, Texas
- 5.3** Appointment of New Board Members to HACA Public Facility Corporation, Synergistic Development Public Facility Corporation and Housing Synergy Public Facility Corporation
- 5.4** Abilene Housing Authority Officer Elections
- 5.5** Public Housing Accounts Receivable Write-off
- 5.6** Change to the HCV Administrative Plan in reference to the Addition of a Homeless Preference

### **6.0 Chief Executive Officer and Other Staff Reports**

#### **6.1 Chief Executive Officer's Report**

##### **6.1.1 Operations Report**

- SEMAP Score for HCV Program, PHAS Score for Public Housing and MDSI Audit Results for Parkridge Apartments
- AHA Operating Subsidy Litigation Payout
- HUD-VASH Program Update
- AHA Homeownership Training Update
- Carver Townhomes Loan Update
- Recreation Facility at Public Housing Vogel Apartment Complex
- AHA New Employees
- Prairie Gardens Development Fee Payment
- AHA Investment Report
- Public Housing Smoke-Free Policy
- New Bus Stop Near Admin/HCV Office Location

##### **6.1.2 Legal Report- None**

### **7.0 Executive Session**

**The Abilene Housing Authority reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any item on the agenda as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney) which includes the list that is hereafter set forth in the "Executive Session" paragraph, 551.072 (Deliberations about real property) 551.073 (Deliberations about gifts and donations), 551.074 (Personnel matters), 551.087 (Business Prospect/Economic Development) and 551.076 (Deliberations about security devices). After discussion in executive session, any action or vote will be taken in public.**

### **8.0 Reconvene**

Any action, if needed, from Executive Session.

### **9.0 Adjournment**

## Certification

I hereby certify that the above notice of the meeting was posted at the **Main Entrance**, inside the door to the building, at **1149 E. South 11<sup>th</sup> Street**, Abilene, Texas, on this 16th day of March 2018 at 2:52 a.m. (p.m.)

***Tana Kauffman-Hubbard***  
**Abilene Housing Authority**  
**Housing and Community Dev. Dir.**

In compliance with the Americans with Disabilities Act, the Abilene Housing Authority will provide for reasonable accommodations for persons attending the Abilene Housing Authority meetings. To better serve you, requests should be received 48 hours prior to the meetings. Please contact **Tana Kauffman-Hubbard, Housing and Community Dev. Director, Abilene Housing Authority** at (325) 676-6385 x6379. Telecommunication device for the deaf is 711 or 1-800-RelayTX.

### **EXECUTIVE SESSION**

In accordance with Texas Government Code, Subchapter D:

#### **(Litigation/Consultation with Attorney) Section 551.071**

The Abilene Housing Authority (AHA) may seek advice from its attorney regarding a pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney representing the AHA under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Texas Government Code, Chapter 551.

In addition to any other item that is described on the Agenda, the following are pending or contemplated litigation subjects which may be discussed in Executive Session: N/A.

#### **(Personnel) Section 551.074**

AHA may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officers or employees, Chief Executive Officer and Chief Financial Officer.

#### **(Real Property) Section 551.072**

AHA may deliberate the purchase, exchange, lease, or value of real property in a closed meeting when deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

#### **(Business Prospect/Economic Development) Section 551.087**

AHA may discuss or deliberate on commercial or financial information that has been received from a business prospect that the AHA seeks to conduct economic development negotiations with or deliberate the offer of a financial or other incentive to a business prospect.

#### **(Deliberations about Gifts and Donations) Section 551.073**

AHA may deliberate a negotiated contract for a prospective gift or donation to the AHA if deliberation in an open meeting would have a detrimental effect on the position of the AHA in negotiations with a third person.

#### **(Deliberations about Security Devices) Section 551.076**

AHA may deliberate the deployment, or specific occasions for implementation, of security personnel or devices.