

MINUTES
ABILENE HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING

June 23, 2015

The Housing Authority of the City of Abilene, Texas, Board of Commissioners met in Regular Session on **June 23, 2015 at 9:30 a.m.**, in the Conference Room located at 534 Cypress Street, Abilene, Texas. Board Chair James Batiste was present and presided. Other Commissioners present were: Vanessa Faz and David Mukire.

Staff members present were: Paul Falade, Chief Financial Officer; Tana Kauffman, Housing and Community Development Director; Amy Pugh, Public Housing Manager; Ellen Gutierrez, Housing Choice Voucher Manager; Kenja Smith, Internal Monitor Manager; and Lacey LaCaze, Family Self Sufficiency Coordinator. Guests Included: Mark Zachary, Abilene Housing Authority Attorney.

CALL TO ORDER

James Batiste called the meeting to order at 9:30 a.m.

1.0 Call to Order

2.0 Hear comments from Public/Residents- None

3.0 Review and Adopt Minutes of the previous meeting(s)

Commissioner Faz commented that because she was unable to attend the May meeting, she was making a motion to table the minutes from May 21, 2015 until the next meeting. Commissioner Mukire seconded the motion.

AYES: Commissioners Batiste, Faz and Mukire

NAYS: None

The motion carried.

4.0 Review Financial and Other Reports by Consent

Commissioner Faz made a motion to accept all 4.0 Agenda Items as presented. Commissioner Mukire seconded the motion.

AYES: Commissioner Batiste, Faz and Mukire

NAYS: None

The motion carried.

5.0 Review and Adopt Agenda Items

- 5.1** Continuing term of David Mukire as Board Commissioner- Mr. Mark Zachary, AHA Attorney provided a brief description of the provisions that are set forth in the Texas Local Government Code that are relevant to the term of David Mukire as a Commissioner on the Abilene Housing Authority Board of Commissioners based upon Mr. Mukire no longer being a tenant in a Public Housing unit. The Board observed that the Commissioners (other than Commissioner Mukire) will need to make a decision as to whether to continue Commissioner Mukire's term on the Board, but further observed that all of the three remaining Board members are not present at today's meeting. Accordingly, Commissioner Faz made a motion to table Agenda item 5.1 until the next meeting.
Commissioner Mukire seconded the motion.
AYES: Commissioner Batiste, Faz, and Mukire
NAYS: None
The motion carried.

- 5.2** Annual Plan/ Five Year Action Plan approval- Mr. Paul Falade, CFO, explained the Annual/ Five year plan to the board. Commissioner Faz made a motion to approve Resolution 15-6 for approval of the Annual Plan/ Five Year Action Plan. Commissioner Mukire seconded the motion.
AYES: Commissioner Batiste, Faz and Mukire
NAYS: None
The motion carried.

6.0 CEO and Other Staff Reports

6.1 CEO Report

6.1.1

- Alameda Summer Slam- Ms. Lacey LaCaze, FSS Coordinator, provided a description of the event and the fact that she and Ellen Gutierrez, HCV Manager, participated in the event.
- Community Resource Fair- Ms. LaCaze explained that this event was hosted by CPS and she was able to participate with a booth at the event.
- New Office Building Search- Mr. Paul Falade, CFO reported that potential properties have been identified for purchase and that this item should be taken into Executive Session pursuant to Texas Government Code Section 551.072 to discuss the properties that staff has identified for possible purchase.
- HCV Applicants Returned to Waiting List- Ms. Ellen Gutierrez, HCV Manager, explained that due to the housing authority being fully leased up and current funding, it was necessary to return 77 families to the HCV waiting list. The families that were returned to the waiting list will be the first families to be pulled when the lease up process begins again.
- SEMAP Notification- Mr. Paul Falade, CFO, presented the official letter from HUD showing high SEMAP scores for the HCV program.

6.1.2 Legal Report- Mr. Mark Zachary explained that the pending litigation case of Lowry vs. Key Business Solutions and AHA would need to be taken into executive session pursuant to Texas Government Code Section 551.071.

7.0 Executive Session – The Board went into executive session at 9:44 a.m. as referenced in 6.1.1 and 6.1.2 above.

8.0 Reconvene – The board reconvened at 10:28 a.m. Commissioner Faz made a motion to approve the terms and conditions of the “Confidential Settlement Agreement and Release” that was presented to the Board of Commissioners on this date, with either Gene Reed or Paul Falade being authorized to execute the “Confidential Settlement and Agreement and Release” on behalf of the Abilene Housing Authority in reference to the Cynthia Lowry vs. Abilene Housing Authority and Key Business Solution lawsuit.

Commissioner Mukire seconded the motion.

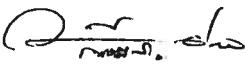
AYES: Commissioner Batiste, Faz and Mukire

NAYS: None

The motion carried.

With regard to the new office building search item, the Board then heard from staff as to the funding options that are generally available in conjunction with its office building search. Mr. Paul Falade, CFO, explained three options for funding a new office space. Based on the three options, Mr. Falade indicated that using reserves would be an option. Commissioner Faz inquired on information regarding use of the reserves and Mr. Falade provided an explanation regarding the reserves. No action was taken on this item after reconvening.

9.0 Adjournment – Commissioner Faz made a motion to adjourn at 10:41 am.

X 

David Mukire, Secretary

X 

James Batiste, Board Chair