

MINUTES
ABILENE HOUSING AUTHORITY
BOARD OF COMMISIONERS MEETING

July 27, 2016

The Housing Authority of the City of Abilene, Texas, Board of Commissioners met in Regular Session on **July 27, 2016 at 9:30 a.m.**, in the Conference Room located at 534 Cypress Street, Abilene, Texas. Board Chair James Batiste was present and presided. Other Commissioners present were: Vanessa Faz, and Gwendolyn Blount.

Staff members present were: Gene Reed, Chief Executive Officer; Paul Falade, Chief Financial Officer; Amy Pugh, Public Housing Manager; Tim Pittman, HCV Manager; Tonya Torres, Procurement & Compliance Coordinator; Lacey LaCaze, FSS Coordinator and Kenja Smith, Internal Monitor Manager. Guests Included: Mark Zachary, Abilene Housing Authority Attorney.

CALL TO ORDER
James Batiste called the meeting to order at 9:51 a.m.

1.0 Call to Order

2.0 Hear comments from Public/Residents- None

3.0 Review and Adopt Minutes of the previous meeting(s)

Commissioner Faz made a motion to accept the minutes from June 28, 2016. Commissioner Blount seconded the motion.

AYES: Commissioners Batiste, Blount and Faz

NAYS: None

The motion carried.

4.0 Review Financial and Other Reports by Consent- Commissioner Faz made a motion to accept items 4.1 through 4.5. Commissioner Blount seconded the motion.

AYES: Commissioners Batiste, Blount and Faz

NAYS: None

The motion carried.

5.0 Review and Adopt Agenda Items

5.1 Update on Carver Townhomes- Mr. Gene Reed, CEO, requested that an update to Carver Townhomes be provided. Mr. Mark Zachary, Abilene Housing Authority Attorney provided an update on the Carver Townhomes. Mr. Zachary informed the Board of the loan due date and monthly payment status. Mr. Paul Falade, CFO, provided the board with a summary of the loan information. No action was taken from this discussion.

5.2 Additional Expenditures for Renovations of 1149 ES 11th Street, Abilene, Texas- Mr. Gene Reed, CEO, explained the procurement of the new office space that was purchased at 1149 ES 11th. Mr. Reed provided the initial amount projected and requested that the board approve an additional \$60,000 be transferred from AHA to HACA for the Renovations of the new office space. Commissioner Faz made a motion to approve Resolution 16-15. Commissioner Blount seconded the motion.

AYES: Commissioners Batiste, Blount and Faz

NAYS: None

The motion carried.

5.3 Personnel Matter re: Chief Executive Officer on subject matters set forth in Texas Government Code, Section 551.074 (employment, evaluation, re-assignment, duties, discipline, dismissal) – It was reported that this item would be taken into Executive Session under Section 551-071 and Section 551-074 of the Texas Government Code.

6.0 CEO and Other Staff Reports

6.1 Chief Executive Officers Report

6.1.1 Operations Report


- New HCV Manager- Mr. Gene Reed, CEO, introduced Tim Pittman as the new HCV Manager. Mr. Pittman then provided his background to the board.
- Purchase of Real Property- Mr. Reed presented the idea to revisit the discussion of purchasing an additional commercial building.
- Lease Extension with the City of Abilene- Mr. Reed reported to the Board that the term of the Housing Authority's Lease of its current office space with the City of Abilene has expired and that the Housing Authority has entered into a month to month lease with the City of Abilene in reference to the AHA's current office space.
- Prairie Garden's update- Mr. Reed provided an update on Prairie Gardens the senior complex being built at 2109 N 6th Street, Abilene, Texas. Mr. Reed informed the board that the goal for opening is September 2016
- Housing Summit Presentation- Mr. Reed reported to the Board that he presented information on the Housing Authority at the 2016 Housing Summit that was held in Abilene.
- Investment Report- Mr. Paul Falade, CFO, provided an update on the Housing Authority Investment Report.

The board took a break at 10:10 a.m. and reconvened from the break at 10:25 a.m. When reconvening, it was announced that the Board would go into Executive Session.

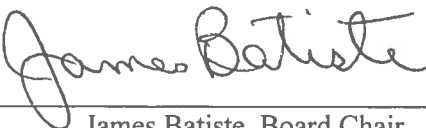
7.0 Executive Session – The Board went into Executive Session at 10:25 a.m. as referenced in item 5.3 above, following the break.

8.0 Reconvene – The board reconvened at 1:07 p.m. with no action taken from Executive Session.

9.0 Adjournment – Commissioner Faz made a motion to adjourn at 1:08 p.m.

X 

David Mukire, Secretary

X 

James Batiste, Board Chair