

MINUTES
ABILENE HOUSING AUTHORITY
BOARD OF COMMISSIONERS MEETING

January 12, 2017

The Housing Authority of the City of Abilene, Texas, Board of Commissioners met in Regular Session on **January 12, 2017 at 9:30 a.m.**, in the Conference Room located at 534 Cypress Street, Abilene, Texas. Board Chair James Batiste was present and presided. Other Commissioners present were: Cole Bennett, Vanessa Faz and Gwendolyn Blount.

Staff members present were: Gene Reed, Chief Executive Officer; Paul Falade, Chief Financial Officer; Tana Kauffman, Housing & Community Development Director and Amy Pugh, Public Housing Manager. Guests Included: Mark Zachary, Abilene Housing Authority Attorney.

CALL TO ORDER
James Batiste called the meeting to order at 9:35 a.m.

1.0 Call to Order

2.0 Hear comments from Public/Residents

3.0 Review and Adopt Minutes of the previous meeting(s)

Commissioner Bennett made a motion to accept the minutes from December 15, 2016. Commissioner Faz seconded the motion.

AYES: Commissioners Batiste, Blount, Faz and Bennett

NAYS: None

The motion carried.

4.0 Review Financial and Other Reports by Consent- None

5.0 Review and Adopt Agenda Items

- 5.1** Abilene Housing Authority Office Building Renovation (1149 East South 11th Street, Abilene, Texas), including Contract for and Funding of Renovation- Mr. Gene Reed, CEO, provided a re-cap of the previously approved Resolutions and funding amounts. He explained that the building was purchased in full and provided the previous amounts approved for renovations and building purchase. Mr. Reed explained the renovation ideas discussed with the contracted A/E firm and how a General Contractor was chosen according to the criteria set forth in the invitation for bid. Mr. Reed requested approval of additional funding for renovations based on this bid. Mr. Reed then provided a blue print layout of what the new building would like after construction completion. Mr. Mark Zachary, AHA Attorney, provided an explanation of the change order process that the General Contractor would follow. Mr. Paul Falade, CFO, then provided a cost breakdown for board review. Commissioner Faz made an amended motion to approve Resolution 17-1 to include an additional amount up to \$450, 000. Commissioner Blount seconded the motion. AYES: Commissioners Batiste, Blount, Faz and Bennett
NAYS: None
The motion carried.

6.0 **CEO and Other Staff Reports-** None

7.0 **Executive Session** – None

8.0 **Reconvene** – None

9.0 **Adjournment** – Commissioner Faz made a motion to adjourn at 10:17 a.m.

X 

David Mukire, Secretary

X 

James Batiste, Board Chair